

COMMISSIONERS APPROVAL

IMAN 

CHILCOTT 

FOSS 

KANENWISHER 

STOLTZ 

PLETTENBERG (Clerk & Recorder)

Members Present.....Commissioner J.R. Iman, Commissioner Suzy Foss, Commissioner Ron Stoltz and Commissioner Matt Kanenwisher

Date.....March 8, 2011

▶ Commissioner Chilcott was in Washington D.C. for a NACo Legislative Conference for the week.

▶ Minutes: Beth Perkins

▶ The Board interviewed Open Lands Board applicant Nathan Stone at 9:00 a.m.

▶ The Board met for the following administrative matters at 9:30 a.m.:

- Approval of Minutes for February 11-24: **Commissioner Kanenwisher made a motion to accept the amended minutes for February 11th through February 24th. Commissioner Foss seconded the motion and all voted "aye".**
- Appointment to Open Lands Board for Conservation District Representative: **Commissioner Kanenwisher made a motion to appoint Kent Myers to the Open Lands Board as the Conservation District Representative with term expiring December 31, 2013. Commissioner Foss seconded the motion and all voted "aye".**
- Appointment to Park Board: The Board discussed both candidates that interviewed. **Commissioner Kanenwisher made a motion to appoint Frank Lipus to the Park Board as At-Large member with term ending December 31, 2011. Commissioner Foss seconded the motion and all voted "aye".**
- Appointment to RCEDA: **Commissioner Foss made a motion to appoint Robert Whalen to RCEDA with term expiring July 21, 2015. Commissioner Stoltz seconded the motion and all voted "aye".**

► The Board met for an update with Human Resource Director Robert Jenni at 10:00 a.m.

► The Board met for an update with Chief Financial Officer Klarryse Murphy at 10:30 a.m.

► The Board met for an update with Treasurer Marie Keeton at 11:00 a.m.

► The Board met for discussion and decision regarding Commissioners Staff, office and equipment at 2:30 p.m. Present were Administrative Assistant Glenda Wiles, Secretary Beth Perkins, Human Resource Director Robert Jenni, and Ravalli Republic Reporter Whitney Bermes.

Administrative Assistant Glenda Wiles discussed the availability of parts for the 1999 Konica copier from the Clerk & Recorder. She expressed her concern with having the copier breakdown and not being able to repair it. Commissioner Kanenwisher stated the point is it works now. He discussed the space available for the copier. Commissioner Iman stated it is working and it is better than what is currently available therefore, he is in agreement to accept the copier. Commissioner Foss suggested accepting the machine and not getting a maintenance agreement. The Board concurred.

Glenda discussed the non-utilization of the County Attorney space in the Grants Room. Commissioner Iman requested Glenda to put the discussion of the County Attorney on the agenda. Glenda requested to be part of the discussion on equal footing with the County Attorney's Office since she is the liaison between the County Attorney's Office and the Commissioners Office. Commissioner Kanenwisher disagreed and does not believe Glenda should have any part of that conversation. Glenda retracted her comment request to be on equal footing and explained that in the past the Commissioners gave her the authority to be the conduit between the Commissioners, Department Heads and the County Attorney's Office for legal requests. Commissioner Iman gave the history of the authority granted to Glenda on behalf of the Commissioners to funnel the County Attorney requests from departments and others.

Glenda asked the Board for direction regarding the subdivision regulations revisions during budget hearings and scheduling preference. Commissioner Kanenwisher preferred to keep the schedule of the subdivision regulations revisions and work the budget hearings around them. Commissioner Iman suggested using May 9th as a night meeting from 6 to 9 p.m. for subdivision regulations revisions. The Board concurred.

Glenda then discussed the survey for the Intoxilizer Room and how it may encroach two feet onto city property. The City of Hamilton requested the surveyor to place a pin and stamp it and then they will give the County indemnification. Commissioner Kanenwisher stated it is a matter of what is meant. Commissioner Iman will visit with the City of Hamilton.

Glenda addressed a claim matter with the Board. Commissioner Iman reviewed the claim process, mileage claims and per diem with the Board.

Glenda presented the Board with the CDBG application and contract for Ironhaus and requested approval for a County Attorney request for review. The Board concurred.

Glenda discussed the recent issue with public comment being received and how it is processed. Discussion followed regarding how Staff should respond. The Board directed Staff how to respond to public inquiry regarding public comment and made a suggestion for future procedures.

Beth Perkins requested direction and expectations of Staff and Staff's role for the Commissioners. Discussion followed regarding examples of situations, how to respond and the role of Staff.

SIGN IN SHEET – COMMISSIONERS MEETING ROOM

****PLEASE PRINT YOUR NAME LEGIBLY****

THANK YOU!

DATE: 8 MAR 2011

MEETING: HR Director Report

Jan Wisniewski

FRANK LIPUS

Chris Hockman
