

COMMISSIONERS APPROVAL

IMAN 

CHILCOTT 

FOSS 

KANENWISHER 

STOLTZ 

PLETTENBERG (Clerk & Recorder)

Members Present.....Commissioner J.R. Iman, Commissioner Greg Chilcott, Commissioner Suzy Foss, Commissioner Matt Kanenwisher and Commissioner Ron Stoltz

Date.....July 7, 2011

► Minutes: Beth Perkins

► The Board met to open bids for the Blueweed Control work at 8:30 a.m. Commissioner Iman read the legal notice published in the paper of record. Commissioner Kanenwisher was not present for this meeting. One bid was received from WMA Specialists in the amount of \$7,920. **Commissioner Chilcott made a motion to forward the bid to the Weed Department for review and recommendation by Tuesday July 12<sup>th</sup>. Commissioner Stoltz seconded the motion and all voted "aye". (4-0)**

► Administrative Assistant Glenda Wiles addressed a few administrative matters with the Board including direction for execution of the new Easy Business Management Agreement. **Commissioner Kanenwisher made a motion to execute the Easy Business Management Agreement with First Interstate Bank with Commissioner Chilcott's signature. Commissioner Stoltz seconded the motion and all voted "aye". (5-0)**

**Commissioner Kanenwisher made a motion to change the timecards for the Weed Department from weekly to daily employee activity with project codes for billing and tracking. Commissioner Foss seconded the motion.** Discussion: Commissioner Iman requested the Board discuss the timecards with Weed Supervisor later this afternoon. The Board concurred. **All voted "aye". (5-0)**

Commissioner Iman reviewed the contract with OCA for I.T. for 20 computers. **Commissioner Kanenwisher made a motion to approve the OCA contract with I.T. in the amount of \$3,060 from July 1, 2011 to June 30, 2013. Commissioner Chilcott seconded the motion and all voted "aye". (5-0)**

► The Board met for discussion and possible decision on application for FY 2012 HB130 & 131 grant funding at 9:15 a.m. Present were Civil Counsel Karen Mahar and Administrative Assistant Glenda Wiles.

Civil Counsel Karen Mahar stated the State extended the time for letters of intent for the HB 130& 131 however, they did accept the County's letter. At the Board's request, Karen with call Judge Warner regarding the use of the settlement trust funds such as operational versus maintenance. Discussion followed regarding a Family Practice Nurse Practitioner. Karen then discussed the generator. She received a bill for a portion of the generator but not the total amount. Commissioner Iman replied the bill is a portion due to having to pay the freight prior to delivery. The cost of the installation remains. Karen discussed the camera at the facility and I.T. is currently working on the camera. If the camera is used from District Court there would be no fee. **The Board concurred.** Discussion followed regarding the settlement trusts funds and how to best utilize those funds and the need for a designee for a liaison and maintenance. Commissioner Kanenwisher will conduct a site visit and walk through of the facility.

► The Board met to give consensus for Bitterroot Forest Land Sale from National Forest History at 10:00 a.m. Present were Dave Stack, Julie King and Rylene Gall.

Rylene Gall presented the Board with a listing of parcels within the 2010 Forest Service Annual Report. Dave Stack discussed the future plans of the National Forest History effort with the goal of being Smithsonian affiliated. He discussed other programs and goals with the Board to conserve history of the Forest Service. Parcels of land could be sold and the funds utilized for construction of a museum in Missoula. Commissioner Chilcott discussed utilizing the funds for USFS operations or to fund Secure Rural Schools (SRS) rather than museums. Discussion followed regarding the viability of these parcels and how they can benefit the public. The Board reviewed the map of the potential parcels available for sale. **Commissioners Stoltz, Kanenwisher and Foss were in support based on details and according to parcels. Commissioner Chilcott and Commissioner Iman were not in support due to SRS funding.** (3-2)

► The Board met to interview Salary Compensation Board applicant Dee Sizeland at 11:00 a.m.

► Commissioner Chilcott made a motion to execute the Westside contract manual and notice to proceed by chair signature. Commissioner Kanenwisher seconded the motion and all voted "aye". (5-0)

► Commissioner Chilcott made a motion to execute the State transfer of equipment for the repeater at Sula by chair signature. Commissioner Kanenwisher seconded the motion and all voted "aye". (5-0)

► The Board met to make a decision on a Records Retention Policy designee at 11:30 a.m. Present was Administrative Assistant Glenda Wiles.

**The Board concurred to have employee Beth Perkins be the records retention policy designee for the Commissioners' Office.**

► The Board met with the Weed Board and Weed Supervisor Kelliann Morris for direction on new legislation as it relates to current Weed Enforcement Policy and issues with current Weed Enforcement in Ravalli County at 1:30 p.m. Present were Human Resource Director Robert Jenni, Melissa Maggio, Maggie Wright, Sherry Lee, Randy Maxwell, William Menager, and Administrative Assistant Glenda Wiles.

Commissioner Iman discussed an administrative item regarding timecards with Kellieann.

Commissioner Stoltz reviewed the policy submitted to the Board from the Weed Board and made some changes and recommendations. He requested the Weed Board review those changes. Randy noted for record the policy is under State law. Commissioner Stoltz noted the items removed/changed were educational only not statutorily required.

A discussion followed in which Commissioner Chilcott suggested having Kellieann respond to the complaints in order to continue with County business in a timely manner. This would acknowledge the complaint and start the process for eventual enforcement. **The Board concurred to allow Kellieann to move forward with the complaints as in current Enforcement policy.** Commissioner Kanenwisher expressed his concern with the Board needing to have input of the Enforcement policy and the discretion of the steps taken for education and compliance. Commissioner Iman stated the plan was set up last fall and it has run in to some conflict. Clarification is needed. He explained how the County can set up the scope and how it may be implemented.

► The Board met for discussion and decision on giving longevity for employees for FY 2012 at 2:40 p.m. Present were County Attorney Bill Fulbright, CFO Klarryse Murphy, Clerk & Recorder Regina Plettenberg, Sandy Tatsuhara, Human Resource Director Robert Jenni, and William Menager.

Commissioner Chilcott discussed longevity at 1% and needs to be continued. County Attorney Bill Fulbright reviewed longevity and it is up to the Commissioners to decide if it should continue or not. There is a contractual obligation for the union employees to continue with longevity that could be renegotiated this year. Commissioner Kanenwisher before the budget process would be completed there are some employees would be back paid longevity if granted. He questioned if there is a reason why to have longevity and why not. Klarryse Murphy discussed the current levy would be even for longevity. Commissioner Kanenwisher discussed a possible RIF (reduction in force) to pay for longevity. Commissioner Stoltz discussed the levy amount and being short \$6,000 to grant longevity. Commissioner Chilcott discussed the cost of training, retraining and the cost of turnover of employees. Clerk & Recorder Regina Plettenberg stated higher paid employees will not be affected by this however, lower paid employees will feel the pinch especially with the increase in health insurance. Commissioner Kanenwisher feels the need to continue with longevity for the employees. **Commissioner Kanenwisher made a motion to continue with longevity in the FY 2012 budget. Commissioner Chilcott seconded the motion and all voted "aye". (5-0)**

► Commissioner Iman spend a portion of the afternoon hours working on the irrigation system at the Woodside portion of Highway 93.