

COMMISSIONERS APPROVAL

FOSS 

CHILCOTT 

IMAN 

STOLTZ 

BURROWS 

Members Present.....Commissioner Greg Chilcott, Commissioner J.R. Iman, Commissioner Ron Stoltz and Commissioner Jeff Burrows

Date.....August 15, 2012

► Minutes: Glenda Wiles

► The Board met at 10:05 a.m. to have an annual review of the Ravalli County Fiscal Policies that were adopted on February 9, 2012. Present at this meeting was Chief Financial Officer Klarryse Murphy, Comptroller Jana Exner and Treasurer Marie Keeton. Klarryse noted all of the department heads were given the opportunity to make comments. Discussion included making the following changes:

- Page 1, second paragraph: Remove the second sentence "Specifically, job descriptions which indicated budgetary authority are subject to the provisions contained within this policy."
- Page 2, #1: Reference #1 to Page 4 #7 (addressing ongoing operational expenses)
- Page 3, #6: Add verbage to the end of the first sentence which indicated the position must be detailed and justified.
- Page 5: Change the heading to Capital Reserve Policies
- Page 5: #1 change the language to Capital Reserve Fund (CRF) instead of Capital Improvement Program (CIP)
- Page 5, #3: strike the word 'equipment'
- Page 8, #2: Since the County is not at those percentages named but are working on achieving these percentages, add a sentence showing where the county is now and name that the goal will be to maintain those percentages. It was agreed Klarryse will look at other fiscal policies with potential changes and return to the Board.

Public comment: Chris Hockman addressed the definitions of "may", "shall", "should" etc., and felt they should be defined in this policy.

It was agreed the Board will continue this discussion next week during the Chief Financial Officer's regular update.

Public Comment otherwise not on the agenda. Ken Clark asked if the money in capital reserves could be used for purchase of buildings.

► The Board met at 11:00 a.m. to discuss and make a decision on the City's request to pave a portion of the Old Corvallis and Fairgrounds Road Intersection. Present at this meeting was Road Administrator Eric Anderson. Some of the maintenance on Fairgrounds Road is within County maintenance and a portion of Old Corvallis Road is within the City of Hamilton's maintenance. Background: MDT will be striping Fairgrounds Road sometime during the Fall, the City is changing the intersection to a three lane (including a turn lane); therefore it requires an extension of paving on this intersection. The City has agreed to compensate the County for the materials. Eric calculated the materials at: 57 tons of asphalt with 4" thickness at \$3,000; Base course would be 60 cubic yards of 1" minus at \$600.00. Commissioner Stoltz expressed concern with the projected numbers, i.e., flaggers, equipment, etc., and asked for new numbers for actual cost after completion. Eric anticipates four days of work for a three man crew, 3 pieces of equipment on site, plus trucking of the asphalt and course materials which would be the county's contribution to the project. Discussion included the upcoming ped/walk way and road upgrade the City wants to do in the next couple of years. **Commissioner Iman made a motion to continue this meeting until Friday, August 17th at 9:00 a.m. in order to receive estimates of labor and equipment as well as road counts from Eric. Commissioner Burrows seconded the motion and all voted "aye". (4-0)**

► Commissioner Chilcott attended an Ravalli County Economic Development Authority meeting at 3:00 p.m.