COMMISSIONERS APPROVAL

FOSS SF

CHILCOTT

IMAN

STOLTZ

BURROWS JB

Members Present.....Commissioner Suzy Foss, Commissioner Greg Chilcott, Commissioner J.R. Iman, Commissioner Ron Stoltz and Commissioner Jeff Burrows

Date.....August 28, 2012

►Minutes: Glenda Wiles

►The Board met at 9:30 a.m. for the following ministerial and administrative matters:

- Weed Coordinator Kellieann Morris and Forest Service Employee Gil Gayle presented Modification #3 to the Participating Agreement #11-PA-11010300-001 between the Forest Service and the County adding an additional $20,000 for weed eradication. **Commissioner Chilcott made a motion to amend the Participating Agreement adding the additional monies. Commissioner Iman seconded and all voted "aye". (5-0)** The Board thanked the Forest Service for their assistance.
- Commissioner Reports: Commissioner Chilcott gave a report on the MR TMA meeting he attended yesterday. Commissioner Iman gave an update on the purchase of another washing machine which is now installed at the Westhouse Crisis Stabilization Center.
- Resolution No. 2910 Forest lands for multiple use (continued from August 27, 2012) - **Commissioner Iman made a motion to adopt Resolution No. 2910. Commissioner Chilcott seconded the motion and all voted "aye". (5-0)**
- July 11, 2012 minutes - **Commissioner Chilcott made a motion to adopt these minutes as amended. Commissioner Iman seconded the motion and all voted "aye". (5-0)**
- Approval of Amendment #1 to Contract #12-07-5-21-031/WIC for Breastfeeding Education. **Commissioner Chilcott made a motion to approve this amendment with Chair signature. Commissioner Iman seconded and all voted "aye". (5-0)**

►The Board met at 10:10 a.m. for an update with Robert Jenni, Human Resource Director. Also present was Chief Financial Officer Klarryse Murphy. Commissioner Foss was not present for this meeting. Robert presented Employee Action forms for Commissioner signature. Robert indicated he and Weed Coordinator Kellieann Morris developed a job description for an office worker as per a previous discussion with the Commissioners. This position would be for a .46 FTE @ 18 hours per week. Chief Financial Officer Klarryse Murphy indicated the weed fund does have monies set aside for this position. Commissioner concerns included not exceeding the 18 hours per week, the part time position as a permanent employee with strict oversight from the Department Head. **Commissioner Iman made a motion to move forward on advertising this**

job description for a .46 FTE clerical office worker staying within the budget allotted. Commissioner Burrows seconded the motion and all voted "aye". (4-0)

Kellianne asked the Board if grant dollars can be utilized for any hours that might exceed the 18 hours. Discussion included the benefits the employee would be eligible for noting the county does not have any extra budgeted dollars for those benefits.

Robert and Klarryse addressed the I.T. hourly wage increases that were within the preliminary budget, the 1% COLA approval and budget approval by the Commissioners. It was agreed the wage increases will include the COLA amount as well.

Klarryse also addressed Black Mountain Software who is soliciting Ravalli County as a case study for advertising purposes. The Board concurred the county would not offer any testimonials.