

COMMISSIONERS APPROVAL

BURROWS *JB*

FOSS *SF*

CHILCOTT *GC*

IMAN

STOLTZ *RS*

Members Present..... Commissioner Jeff Burrows, Commissioner Suzy Foss, Commissioner Greg Chilcott, Commissioner J.R. Iman and Commissioner Ron Stoltz

Date.....January 11, 2013

- ▶ Minutes: Commissioner Burrows
- ▶ The Board met at 9:00 to interview a Facilities Manager applicant
- ▶ The Board met at 9:30 to interview a Facilities Manager applicant
- ▶ The Board met at 10:00 to interview a Facilities Manager applicant
- ▶ The Board met at 11:30 a.m. to discuss and possibly decide on the Facilities Manager Position.

There was discussion about the qualifications of the six applicants.

Commissioner Chilcott explained there were three groups of candidates, 1) Facilities Managers 2) General Contractors 3) Small Business Owners. He brought up that only two applicants had boilers licenses.

Commissioner Foss expressed that boilers licenses were not extremely important.

Commissioner Burrows agreed that none of the applicants had the necessary boilers license and that it should not be heavily weighed whether the candidate does or does not have a boiler license. There was some question on the exact wording in the job posting, Robert (HR) was asked to get the posting to clarify the what the posting said about the boiler license.

It was decided that the board would vote for their top two choices. A first place vote would be awarded 10 points and a second place vote would be worth five points. Votes were cast on paper ballots and were given to Robert (HR) for tallying.

Robert announced the results as follows:

Cory Caddell – (3) 1<sup>st</sup> place votes & (2) 2<sup>nd</sup> place votes for a total of 40 points

Dave Exner – (2) 1<sup>st</sup> place votes for a total of 20 points

Richard Leighland – (3) 2<sup>nd</sup> place votes for a total of 15 points

**Commissioner Stoltz made a motion to offer the Facilities Manager position to Corey Caddell pending a satisfactory background check by Robert. Commissioner Foss seconded.**

**All voted “aye” (5-0)**

There was board discussion on the salary offer for the Facilities Manager position.

Commissioner Iman expressed wanting to develop a criteria for the position for evaluation of the probation period. There were no objections by the board for developing criteria for evaluating the probation period of the Facilities Manager.

**Commissioner Chilcott made a motion to offer the Facilities Manger position \$35,000 with a \$1,000 raise after successful completion of a six month probation period. Commissioner Stoltz seconded.**

**All voted “aye” (5-0)**

Public Comment:

Wes Young – Asked about his role in training the new Facilities Manager and expressed that Brian may not be available for helping train the position